

**MINUTES OF THE  
PENNINE LANCS BUILDING CONTROL COMMITTEE  
Meeting held at Burnley Town Hall**

@ 4.30 pm

<i><b>NAME</b></i>	<i><b>TITLE</b></i>	<i><b>COUNCIL</b></i>
Eric Dickinson	Democracy Officer	Burnley Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Environment	Burnley Borough Council

<b>Item No.</b>	<b>Issue</b>
<b>12</b>	<b>Welcome and Apologies</b>
	<p>The Chair, Councillor John Harbour welcomed everyone to the meeting.</p> <p>The meeting was attended by Councillor Phil Riley as Executive Member for Regeneration and Environment at Blackburn Council, Ian Richardson as Director of Growth and Development at Blackburn Council, and Nick Bargh as Head of Pennine Lancashire Building Control.</p>
<b>13</b>	<b>Minutes</b>
	Minutes of the last meeting held on 5th September 2017 were approved as a correct record.
<b>14</b>	<b>Budget and Income Monitoring</b>
	<p><b>Purpose</b> To provide the Joint Committee with Pennine Lancashire Building Control 2017/18 fee income monitoring information for the financial period April to September 2017</p> <p><b>Reason for decision</b> To ensure that the Joint Committee is kept fully informed of Pennine Lancashire Building Control's budget position, income targets and performance.</p>

	<p>Decision</p> <p>That the Pennine Lancashire Building Control 2017/18 fee income monitoring information for the financial period April to September 2017 be noted</p>
<b>15</b>	<b>Performance Monitoring</b>
	<p><b>Purpose</b></p> <p>To provide the Joint Committee with updated performance monitoring information updated to include the period August – September 2017.</p> <p><b>Reason for decision</b></p> <p>To ensure that the Joint Committee is kept fully informed of Pennine Lancashire’s Building Control’s operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p><b>Decision</b></p> <p>That the Pennine Lancashire Building Control performance monitoring data provided from August to September 2017 be noted.</p>
<b>16</b>	<b>Scale of Charges</b>
	<p><b>Purpose</b></p> <p>To annually review the current 2017/18 published Scheme of Building Regulation charges in accordance with each Partner Authorities timetable for reviewing their respective Corporate Fees and Charges.</p> <p><b>Reason for decision</b></p> <p>To meet the Joint Committee’s statutory responsibility under the Scheme of Building Regulation charges</p> <p><b>Decision</b></p> <p>That the Scheme of Building Regulation Charges set out in Appendix A be adopted, with an effective commencement date of 1<sup>st</sup> January 2018.</p>
<b>17</b>	<b>Date of Next Meeting</b>
	<p><b>Decision</b></p> <p>It was agreed that the next meeting be held on Tuesday 23<sup>rd</sup> January 2018 at Blackburn Town Hall at 4.30 pm.</p>